

**Mayor's Commission on the Status of Women  
Meeting Minutes (DRAFT)  
Saturday, January 28, 2023  
For Her, 8546 Broadway, Suite 225  
12:15 p.m.**

**Attendees:** City Staff: Jenny Garcia, City Manager's Office; Shreya Shah, City Attorney's Office

**Commissioners:**

Mayoral Dr. Adena Loston	D6 Letty Gonzales, Chair - PRESENT
D1 Kayla Carter – PRESENT	D7 Dr. Diana Sanchez Lira- PRESENT
D2 Jae Ricks, Treasurer - PRESENT	D8 Brenda Morgan- PRESENT
D3 Vanessa Martinez, Vice Chair - PRESENT	D9 Sue Hernandez, Secretary
D4 <i>vacant</i>	D10 Naomi Miller, Parliamentarian - PRESENT
D5 Sara Gerrish - PRESENT	

**Meeting called to order by Chair Gonzales at 12:41 p.m. Quorum met.**

**Approval of Minutes**

1. Approval of the minutes from the Mayor's Commission on the Status of Women meeting on December 19, 2023

Commissioner Miller motioned to approve the minutes from the December meeting. Second by Commissioner Martinez. **Motion carries 8-0.**

**Public Comment**

2. Public Comment: There were no individuals signed up to speak.

**Briefing and Possible Action on**

3. Treasurer's Report: briefing on the status of the FY23 Budget

Commissioner Ricks presented the status of the FY23 Budget.

**Mayor's Commission on the Status of Women  
as of 01/24/23**

	<b>Expense</b>	<b>Balance</b>
<b>FY23 Beginning Balance</b>		\$ 15,000.00
Linegraphix (table covers, banners, step& epeats) - <i>rolled over from FY22</i>	\$ 2,630.48	\$ 12,369.52
Wage Equity Summit - SA Food Bank - rescheduled from 10/22/22	\$ 995.00	\$ 11,374.52
Mammogram Bus Screenings - 20 @ \$135 each ( <i>estimate - pending invoice</i> )	\$ 2,700.00	\$ 8,674.52
Strategic Planning Facilitator	\$ 1,000.00	\$ 7,674.52
<b>Balance</b>	\$ 7,325.48	\$ 7,674.52

4. International Women's Day – briefing and possible action on the MCSW International Women's Day event

The Commission discussed the upcoming International Women's Day event scheduled for Saturday, March 4, 2023 from 9:00 a.m. – 1 p.m. at the St. Philip's College Watson Fine Arts

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Theatre. The theme will be "Embracing Equity".

Commissioner Gonzales shared a notification that was received from YWCA for a Wage Equity Summit on the same day, at the same time at St. Philip's College. The Commissioners believe there was a misunderstanding and will schedule a meeting with YWCA to discuss moving forward in an agreed partnership for a successful event.

The Commission requested the next MCSW meeting be focused on planning and logistics for the International Women's Day Summit.

Questions to address:

- How many speakers/breakouts are required?
- What does the meeting space accommodate?
- How many attendees are we expecting?
- How will registration be coordinated?
- How will the event be promoted?
- What sponsorships have been secured? What expenses will the MCSW cover?

Further details will be finalized at the February 8, 2023 meeting of the MCSW.

5. Subcommittee Updates – briefing and possible action on proposed activities and expenditures

The Commission held a Strategic Planning Session the morning of this meeting and strategized subcommittee activities. There were no action items for subcommittees, therefore the Commission tabled Subcommittee updates at this time.

6. Announcements and Future Items

Jenny reminded the Commission of the upcoming Girls Empowerment Summit, being held on Friday, March 17<sup>th</sup> at Texas A&M San Antonio and the Camp Hero Like Her event with the San Antonio Fire Department on Saturday, March 18<sup>th</sup>.

Jenny also shared that the City of San Antonio has developed and posted the council-approved State Legislative Agenda online and offered support to the Commission, should they be interested in advocacy efforts.

7. Motion to Adjourn

Commissioner Miller motioned to adjourn the meeting. Second by Commissioner Ricks. Meeting adjourned.